



**Philip D. Murphy**  
*Governor*

**State of New Jersey**  
**Office of the Attorney General**  
**DEPARTMENT OF LAW AND PUBLIC SAFETY**  
**Juvenile Justice Commission**  
**P.O. Box 107**  
**Trenton, New Jersey 08625-0107**

**Matthew J. Platkin**  
*Attorney General*

**Tahesha L. Way**  
*Lt. Governor*

**Jennifer LeBaron, Ph.D.**  
*Executive Director*

**January 26, 2024**  
**NOTICE OF JOB VACANCY**  
**JJC #011-24**

**This is a repost of vacancy #23-700; previous applicants need not reapply.**

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Juvenile Justice Commission, for applicants who meet the requirements specified below:

**TITLE:** Repairer

**SALARY:** \$37,957.63 to \$52,969.36

**LOCATION:** [Juvenile Justice Commission](#)  
D.O.V.E.S. Residential Community Home  
188 Lindbergh Road  
Hopewell, NJ 08525

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under direction of a Foreman, M/W or other supervisor in a State Department, institution, or agency, assists the craftsmen and/or independently performs basic maintenance, construction, repair, or mechanical adjustment work involved in varied types of buildings, building facilities and/or building utilities, and highway and bridge construction; does other related duties as required. Please see the Civil Service Commission (CSC) job specification for additional information: [info.csc.state.nj.us/jobspec/41242.htm](http://info.csc.state.nj.us/jobspec/41242.htm).

**REQUIREMENTS**

**EXPERIENCE:** One (1) year of experience in work involving the inspection, repair, and general maintenance of household, office, and other equipment, fixtures, fittings, appliances, machinery, furnishings, and buildings.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**SAME APPLICANTS:** If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. You are also required to apply via the NJ CSC SAME website. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml>, email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at 609-292-4144, option 3.

**HOW TO APPLY:** If qualified, please send a cover letter indicating interest in job vacancy announcement JJC #011-24, and a current resume to the Recruitment Officer at [jjcrecruitment@jjc.nj.gov](mailto:jjcrecruitment@jjc.nj.gov) on or before the closing date of **February 9, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

